



Town of East Granby, Department of Parks and Recreation  
79 North Main Street, East Granby, CT | Mailing Address: 9 Center Street, East Granby, CT 06026  
(860) 653-7660 | [www.eastgranbyrec.com](http://www.eastgranbyrec.com)

## Summer Employment Opportunities – Camp Granbrook

### Day Camp Counselors – Camp Granbrook

Camp Granbrook is a rustic outdoor day camp held at East Granby Farms in East Granby, CT. This is a full-time, seasonal position. Camp Operates mid-June through mid-August, Monday-Friday.

Staff members must be available to work the full camp season. Part-time and full-time positions are available.

Counselors must be 15 years of age or older.

Preferred candidates will be subject to a background check.

#### ***Compensation and Benefits:***

This position's starting wage is \$16.94 per hour depending on the employee's level of experience and qualifications. This is a seasonal position that is not eligible for benefits.

#### ***Responsibilities:***

- Reports to the Camp Director and the Director of Parks and Recreation.
- Directly responsible for supervising, organizing, and fully participating in daily activities with a small group of children while on-site and off-site on trips.
- Provide a safe, well supervised, positive, and engaging environment for all programs and activities.
- Arrive prepared and on time for work.
- Responsible for cleanliness of camp site, including the pickup and proper disposal of litter.
- Lead by example and be a positive role model for other staff and campers.
- Ensure that all children follow Camp rules, regulations, and policies while at Camp and off-site.
- Act immediately, calmly, and appropriately to secure the safety of participants in the event of an emergency.
- Assist campers with resolving any issues.
- Assist with minor first aid issues, such as ice packs, band aids, scratches, etc. Properly fill out incident/accident reports for any injury or incident.
- Attend mandatory training and scheduled staff meetings to learn new techniques, program/policy changes and discuss important issues pertaining to programs.

- Report inappropriate behavior, incidents, and chronic misconduct to Camp Director.
- Assist campers to ensure campers have their belongings and are properly returned to their guardians.
- Requires some heavy lifting (up to 50 lbs.) and working outdoors in all weather conditions. Sneakers and/or safe footwear are required.
- Staff shirts must be worn during camp.
- Maintain a professional appearance, demeanor, and attitude at all times.
- Maintains strict confidentiality when handling sensitive information.
- Perform other duties as assigned.

***Qualifications:***

- Previous experience working with children is preferred.
- Must be mature, responsible, dependable and possess strong leadership skills.
- Must be creative, enthusiastic, and the ability to be alert and attentive.
- Must be a team player and able to follow directions and schedules, be organized, and interact well with other counselors, supervisors, parents, and children.
- Must be able to give effective directions and supervision of campers.
- Must have a positive personality and the ability to provide leadership and stability for program continuity and success.
- Must have the ability to tolerate daily exposure to the sun, heat, and bugs.
- Must be CPR/ First Aid/ AED certified prior to the first day of camp.

The above is intended to describe the general nature of responsibilities and is not intended to be an exhaustive list of all responsibilities, duties and skills required. Other functions may be assigned, and management retains the right to add or change the duties at any time.

***Physical Requirements***

Counselors must be able to move throughout the camp and be able to perform the essential functions of the position, with or without a reasonable accommodation.

***Mail completed application to:***

East Granby Parks and Recreation  
 Attn: Alicia Van Neil  
 9 Center Street  
 East Granby, CT 06026

A cover letter should accompany the application setting forth the applicants qualifications and experience

Questions about the position can be sent to [aliciav@egtownhall.com](mailto:aliciav@egtownhall.com) or by calling the Parks and Recreation Office at (860) 653-7660.